

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism
CA-2 Section
Bangladesh Secretariat, Dhaka.
www.mocat.gov.bd

No. MoCAT/IC-4/2003-622

Date: 07.08.2017

From : Md. Abdur Rashid
Assistant Secretary

To : Chairman
Civil Aviation Authority of Bangladesh
Kurmitola, Dhaka.

Subject : **Permission to visit to Singapore.**

Ref : Civil Aviation Authority of Bangladesh Letter No-CAAB/Plan/6/Promoc Seminar/Part-4(Ka)/166/835, Date: 31.07.2017

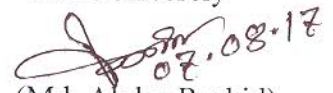
Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officer of Civil Aviation Authority of Bangladesh to attend Methodology and Best Practices for Aviation System Block Upgrades (ASBU) Implementation Course to be held in Singapore Aviation Academy, Singapore in accordance with the following schedule:

No	Name & Designation of the officer	Place	Purpose of Visit	Visit date
1.	Ms. Afroza Nasrin Sultana Assistant Director (Com. Eng.)	Singapore	To attend Methodology and Best Practices for Aviation System Block Upgrades (ASBU) Implementation Course	14-18 August 2017 for 05 (Five) days excluding transit period.

2. She will be treated as on duty during the period of her visit. She will draw her pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.
3. Course fee, accommodation fee, some daily allowance will be borne by the Singapore Government and also all other expenses in connection with the visit will be borne by the Civil Aviation Authority of Bangladesh.
4. She will leave Dhaka for Singapore on above mentioned or nearest suitable date and return from said country on above mentioned or nearest suitable date.
5. This order is issued with the approval of the competent authority.

Yours sincerely


(Md. Abdur Rashid)
Assistant Secretary
Phone: 9549193

(PTO)

No. MoCAT/IC-4/2003-622(10)

Date: 07.08.2017

Copy forwarded for kind information and necessary action to (not according to Seniority) :

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .
(Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)
2. HE High Commissioner, High Commission of the People's Republic of Bangladesh, Singapore.(By Bag).
3. HE High Commissioner, High Commission of the People's Republic of Singapore, Dhaka.
4. Director General, Immigration & Passport, Agargaon, Dhaka.
5. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
6. PS to Minister, Ministry of Civil Aviation and Tourism.
7. PS to Secretary, Ministry of Civil Aviation and Tourism.
8. Assistant Programmer, Ministry of Civil Aviation and Tourism.
9. Ms. Afroza Nasrin Sultana, Assistant Director (Com. Eng.), CAAB.
10. P.O to Additional Secretary (Admin & Tourism)/(Biman/CA)/Deputy Secretary (CA), Ministry of Civil Aviation and Tourism.


(Md. Abdur Rashid)
Assistant Secretary
Phone : 9549193